

School of Communication
Research Development and Support

The School of Communication (SoC; <https://com.miami.edu>) is seeking a predoctoral fellow who has an interest in working with faculty to facilitate research and creative activity. SoC is a diverse School with five departments: Communication Studies, Strategic Communication, Interactive Media, Cinematic Arts, and Journalism and Media Management. Our faculty consist of social scientists, humanities scholars, creative faculty, and accomplished professionals.

Our goal is to advance scholarship and creative production in the School in a number of ways:

- Identifying significant grant funding opportunities well-suited to the expertise and interest of our faculty
- Assisting with the preparation of grant proposals
- Working with specific faculty members to seek opportunities for collaboration across Schools and Universities
- Supporting team science through group meeting facilitation

The successful candidate will work closely with the Associate Dean for Research and Creative Activity. During their fellowship, this person will learn techniques and tools for identifying grant opportunities (e.g. Pivot, Foundations, Grants.gov), and the mission of a variety of federal funding agencies. This work can help prepare a Fellow for a future career in research development (National Organization for Research Development Professionals: <https://www.nordp.org/job-openings>).

Qualifications/Skills: The ideal candidate may come from a variety of disciplines but should have a strong interest in interdisciplinary research. Candidates should have excellent verbal and written communication skills. Being comfortable having meetings in person as well as via Zoom will be very helpful. A talent for creating great conversations with a wide variety of people would also support success in this area. The successful candidate will be well-organized and have excellent time management skills.

For more information, please contact Dean Karin Wilkins: kwilkins@miami.edu