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## **Museum Collections Research Fellow**

### HistoryMiami Museum:

Founded in 1940, HistoryMiami Museum, a Smithsonian Affiliate, safeguards and shares Miami stories to foster learning, inspire a sense of place, and cultivate an engaged community. Through exhibitions, artistic endeavors, city tours, education, research, collections, and publications, the museum works to help everyone understand the importance of the past in shaping Miami's future.

### Position Description:

HistoryMiami Museum is analyzing its holdings related to specific aspects of local history. This work relies principally on macro-appraisal methodologies both to survey existing holdings and the collecting landscape in selected subject areas. Under the supervision of museum collections staff, the Museum Collections Research Fellow will help:

- Conduct research to analyze the subject to be documented.
- Review the museum's collections to evaluate how the subject is currently documented in its holdings.
- Identify gaps in existing documentation on the subject.
- Identify documentation on the subject that may be suitable for collecting by the museum.
- Develop a plan for future collecting and documentation of the subject.

### Qualifications:

- Research experience using a variety of sources, ranging from archival materials to specialized databases.
- Ability to organize and manage a research project with self-direction.
- Strong writing and editing skills. A writing sample may be requested.
- Creativity and adaptability.